## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR THE DISTRICT OF COLUMDIA							
	Plaintiff	)						
v.		)	Civil Action No.					
	Defendant	) )						
	SIII	MMONS IN A CI	IVII ACTION					
To: (D.C.)		minons in a ci	IVIL ACTION					
To: (Defendant	t's name and address)							
A lawsui	t has been filed against ye	ou.						
serve on the plai	ntiff an answer to the atta	ached complaint or	u (not counting the day you received it) you must r a motion under Rule 12 of the Federal Rules of the plaintiff or plaintiff's attorney, whose name and					
•	il to respond, judgment by also must file your answ	-	ntered against you for the relief demanded in the the court.					
			ANGELA D. CAESAR, CLERK OF COURT					
Date:								
Daic			Signature of Clerk or Deputy Clerk					

FOIA Summons (12/11) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)							
was re	ceived by me on (date)	·							
	☐ I personally served	the summons on the individual a	t (place)						
			on (date)	; or					
	☐ I left the summons	at the individual's residence or us							
	, a person of suitable age and discretion who resides there,								
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summons on (name of individual)								
	designated by law to accept service of process on behalf of (name of organization)								
			on (date)	; or					
	☐ I returned the summ	nons unexecuted because			; or				
	☐ Other ( <i>specify</i> ):								
	My fees are \$	for travel and \$	for services, for a total of \$						
	I declare under penalty of perjury that this information is true.								
Date:			Server's signature		<u></u>				
			Ü						
		<del></del>	Printed name and title						
		Server's address							

Additional information regarding attempted service, etc: